

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 19th day of April 2012 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Also present: Mr. Otten, Mrs. Lane, Mr. Martin, Mrs. Wildow & Mr. Clemmons

PLEDGE OF ALLEGIANCE

Mr. Kearns requested a moment of silence for Chelsea Johnson.

PRESENTATIONS/RESOLUTIONS

A. Recognition of Retirees

B. Spotlight on Freshman School

Matt Wissman did a presentation on “Reality Check”

COMMUNICATION - None

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

12-34 RESCIND/ RESIGNATIONS/LEAVE OF ABSENCE/EMPLOYMENT

MOTION – Moved by Mr. Murray to approve the following:

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Certificated – Mr. Martin

1. Rescind

a. Alice Anne Northup, Middle, 8<sup>th</sup> grade Social Studies  
(change retirement date of June 1, 2012 per employee request; from March 15, 2012 Board Agenda)

2. Resignations

a. Cheryl Crawford, Intermediate, 5<sup>th</sup> grade  
(effective at the end of the day on May 31, 2012; for retirement purposes)

b. Patricia Effler, South, Intervention Specialist  
(effective June 1, 2012; for retirement purposes)

- c. Barbara Fisher, Central, 3<sup>rd</sup> grade  
(effective at the end of the day on May 31, 2012; for retirement purposes)
  - d. Tammy Gardner, North, 4<sup>th</sup> grade  
(effective at the end of the 2011-2012 school year; for personal reasons)
  - e. Debra Hasselbeck, South, Physical Education  
(effective at the end of the day on May 24, 2012; for retirement purposes)
  - f. Shirley Herzog, Middle, Social Studies  
(effective June 1, 2012; for retirement purposes)
  - g. Joanne Johnson, North, 4<sup>th</sup> grade  
(effective June 1, 2012; for retirement purposes)
  - h. Rebekah Kriek, Senior High, Math  
(effective at the end of the 2011-2012 school year; for personal reasons)
  - i. Alice Anne Northup, Middle, 8<sup>th</sup> grade Social Studies  
(effective at the end of the day on March 31, 2012; for retirement purposes)
  - j. Fredricka Price, South, 3<sup>rd</sup> grade  
(effective June 1, 2012; for retirement purposes)
  - k. Constance Proctor, North, Language Arts  
(effective August 1, 2012; for retirement purposes)
  - l. Susan Smith, South, 2<sup>nd</sup> grade  
(effective at the end of the day on May 31, 2012; for retirement purposes)
  - m. David Vernot, Freshman, Science  
(effective at the end of the day on May 31, 2012; for retirement purposes)
  - n. Matthew Wissman, Freshman, Principal  
(effective at the end of the 2011-12 school year; for personal reasons)
  - o. Kathleen Zemko, Intermediate, R.N.  
(effective June 1, 2012; for retirement purposes)
3. Leaves of Absence
- a. Kristin Lewis, Middle School, 7<sup>th</sup> grade Language Arts  
(effective .5 on April 17, 2012 through the end of the 2011-2012 school year; for  
childrearing purposes)

4. Employment

- a. Marla Biondo, West, 3<sup>rd</sup> grade, additional 50% contract  
(recommended for a new two-year teaching contract effective with the 2012-2013 school year; this brings her to 100% contract status; for a replacement position)
- b. Heather Hoelle, North, 2nd grade, additional 50%  
(recommended for a new two-year teaching contract effective with the 2012-2013 school year; this brings her to 100% contract status; for a replacement position)
- c. Mindy Montgomery, Senior High, Art, additional 50% contract  
(effective with the 2012-2013 school year; this brings her to 100% contract status; for a replacement position)
- d. New One-Year Limited Teacher Contracts (effective for the 2012-13 school year)

Browning, Michael

Jones, Suzanne

Knowlton, Charlotte

McLaughlin, Traci, 50% (based on availability of Auxiliary funds through state of Ohio)

Parker, Sharon, 85% (based on availability of Auxiliary funds through state of Ohio)

- e. New Two-Year Limited Teacher Contracts (effective with the 2012-13 school year)

Abbott, Larry

Allen, Krista

Arquilla, Lauren

Blower, Melissa

Bonner, Carol

Braun, Kathryn

Brotzman, Rebecca

Broughton, Linda

Burnham, Laurie, 40%

Carty, Karen

Chenoweth, Catherine

Christy, Amanda

Clark, Susan

Cobey, Diane

Copeland, Taisha

Cox, Aaron

Edwards, Mary

Emrick, Lindsey

Engel, Michelle

Etter, Kurt

Fletcher, Kevin

Fournier, Lauren

Aguila, Sonia

Fox, Jennifer

Gaige, Stephanie

Garner, Daniel

Green, Erica

Grosser-Schiering, Lisa

Harden, Craig

Harritos, Lisa

Haski, Heidi

Herman, Christine

Herper, Kelly

Hill, Deena

Horwarth, Katie

Houchins, Holly

Jamison, Kyle

Jones, Michael

Jordan, Loletta

Kimmel, Donna

Knisley, Kimberly

Lawson, Ronda

Lewis, Kristin

Lloyd, Tina

MacLeod, Erin	Shannon, Leslie
Maiorana, Susan	Shepherd, Sue
Martinkovic, Stephanie	Skirvin, Jennifer
McKee, Laura	Smith, Brian
Meibers, Kenneth	Smith, Gary, 50%
Moore, Elizabeth	Smith, Scott
Mote, Jacqueline	Stenger, Jennifer
Nelson, Jonathan	Stidd, Ruthann
Neumann, Keith	Strecker, Damien
Nugent, Audrey	Sunderman, Theresa
Osborne, Margaret	Super, Rhonda
Persiani, Angelica	Swigart, Ann
Pesce, Lisa	Taimourzadeh, Sarah
Phillips, Deborah	Terry, Leigh
Phuong, Sonniya	Toerner, Elizabeth
Printz, Jennifer	Turner, Tina
Reed, Craig	Watkins, Latrice
Rice, Mark	Whitton, Tammy
Richter, Meredith	Yates, Candace
Robey, Amanda	Zboril, Christine
Royalty, Angela	Zettler, Jennifer
Scheidt, Jessica	
Schneider, Dawn	
Schnepper, Allyson	

f. New Continuing Teacher Contracts (effective with the 2012-2013 school year)

Angel, Ashley	Krause, Jacob
Ashford, Tracy	Krause, Jennifer
Bell, Kristen	Lehman, Patricia
Boutelle, Chelsea	Lindberg, Susan
Buckley, Susan	Malott, Kristy
Campbell, Tamara	Masanek, Michele
Carroccio, Megan	McGhee, Dena
Conroy, Robbin	Miraldi, Carlo
Crosby, Adam	Muller, Melissa
Dahlhoff, Amber	Murphy, Kira
Eigher, Nathan	Naylor, Kelly
Erb, Joshua	Newbright, Sonia
Gerde, Diane	Ogilvie, Catherine, 67%
Gregory-Mersch, Tari	Price, Melissa
Hansee, Karin	Reisner, Matthew
Haughin, Rachel	Riedel, Melanie
Jackson, Melissa	Schroeder, Trilby
Jacobs, Daniel	Smith, Steven
Jung, Christine, 47%	Stegman, Sandra
Kollstedt, Matthew	Ventling, Susan
Kraft, Marcia, 60%	Wagner, Paula

Walker, Kelly

Wilmans, Deanne

g. Home Instructors

Supriya Khirwadkar  
Kim Knisley

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2011-2012 school year.)

h. Substitute Teachers

Emily Breitholle

(All recommendations are for the 2011-2012 school year at a rate of \$80.00 per day.)

i. Summer School Principal

Tim Viox

(The above-named person is recommended for employment as principal for the 2012 summer school program as noted, at a rate of \$24.34 per hour for up to nine and one-half hours per day as necessary from May 1, 2012 through July 5, 2012.)

5. Non-Renewals

a. Non-Renewals of Substitute Teacher Contracts effective at the end of the 2011-12 school year

Margaret Adamson  
Ira Begley  
Linda Boyer  
Joellen Catron  
Suzanne Conrad  
Carol Cornwell  
Rachael Crabtree  
Matthew Crapo  
Jonathan Day  
Wayne DeLong  
Deanna Diallo  
Lanita Drake  
Gerald Einsfeld, Jr.  
Edward Gase  
Pamela Hall  
Carey Halsey  
Alan Hewlett  
Willard Hubbard

Brenda M. Johnson  
Steve Kessler  
Michael Kinnard  
Wendy Kipp  
Elizabeth McCreary  
Judith McIntosh  
Jeri Pendergest  
Trevor Phillips  
Elizabeth Pietch  
Theresa Pollard  
Rhonda Snyder  
Wendy Starkey  
Gerald Steinberg  
Jeremy Young  
Sarah Young

(The above-noted substitute teachers have already worked or are likely to work 120 days during the 2011-2012 school year, or they have had or may be likely to have teacher's salary and benefits before the end of the school year. Therefore, they must be treated like teachers under limited contracts and are entitled to notice of non-renewal. The failure to provide such notice would result in automatic renewal of their contract for next year.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter  
Public comments: None  
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

#### 12-35 RESIGNATIONS/LEAVES OF ABSENCE

MOTION – Moved by Dr. Morris to approve the following:

#### B. Personnel – Classified – Mr. Lewis

##### 1. Resignations

- a. Michael Byrd, Middle, Custodian  
(effective the end of the day April 6, 2012; for personal reasons)
- b. Tracy Jones, North, Educational Assistant  
(effective the end of the 2011 – 2012 school year, for personal reasons)

##### 2. Leaves of Absence

- a. Wendell Castle, South, Custodian  
(effective April 4, 2012 through July 4, 2012; unpaid personal medical)
- b. Cara Henson, Intermediate, Secretary III  
(effective April 10, 2012 through May 29, 2012; FMLA)
- c. Tammy Stein-Tolley, Sr. High, Educational Assistant  
(effective April 10, 2012 through June 29, 2012; extension of unpaid personal medical)
- d. Sandra Taylor, Transportation, Chauffeur  
(effective April 1, 2012 through July 1, 2012; extension of unpaid personal medical)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Murray

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

12-36 MOTION TO AMEND AGENDA TO SEPARATE ITEMS C#1 AND C#2 TO VOTE ON EACH ONE SEPARATELY

MOTION – Moved by Mr. Kearns to amend the agenda to separate Items C#1 & C#2.

SECOND – Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

12-37 APPROVAL OF POLICY JECBB ADMISSION OF INTERDISTRICT TRANSFER STUDENTS; POLICY JECBB-R AND JECBB-E

MOTION – Moved by Mr. Murray to approve the following:

C. Other Items for Board Action – Mr. Otten

1. Recommend approval of policy, regulation and exhibit as follows:  
JECBB Admission of Interdistrict Transfer Students (revision)  
JECBB-R (new)  
JECBB-E (new)

SECOND – Seconded by Dr. Morris

Public comments:

Doug Drago would like an amendment to policy.

Elaine Rose asked how we are going to fit more students in the classrooms.  
She also wanted to know if there is a screening process for open enrollment students.

Board comments:

Mr. Nuss does not like that transportation may be allowed for open enrollment students.

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray & Mrs. Shorter

Nays: Mr. Nuss

Motion Carried: 4-1

12-38 APPROVAL OF A CHANGE IN STARTING TIME OF 8:00 AM AND DISMISSAL TIME OF 2:30 PM FOR THE SENIOR HIGH SCHOOL EFFECTIVE 2012-2013 SCHOOL YEAR

MOTION – Moved by Mr. Murray to approve the following:

C. Other Items for Board Action – Mr. Otten

2. Recommend approval of the following change for start and dismissal times for Fairfield Senior High School effective with the 2012-2013 school year.  
Starting Time -8:00 AM  
Dismissal Time – 2:30 PM

SECOND – Seconded by Mr. Kearns

Public comments: None

Board comments:

Mrs. Shorter thinks that by moving dismissal time up, it may be problematic for parents who can't provide transportation.

The reason for the change is to: 1) allow professional development time for high school teachers 2) eliminate a study hall for the majority of the students and there is no loss of instructional time for most of the students 3) the ending time will help reduce the amount of time between Freshman School dismissal time and Senior High School dismissal time.

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

12-39 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR MARCH 2012/ APPROVAL OF 2011-2012 AMENDED APPROPRIATIONS/DISPOSALS/DONATIONS/ APPROVAL TO PAY INVOICES AGAINST PURCHASE ORDERS

MOTION – Moved by Dr. Morris to approve the following:

TREASURER'S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meeting:  
March 15, 2012 – Regular Meeting
- B. Recommend approval of the financial reports for the month of March 2012.
- C. Recommend approval of the 2011-12 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:



FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 19, 2012

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
11874	Computer	Cincinnati Christian
11875	Computer	Cincinnati Christian
11879	Computer	Cincinnati Christian
11880	Computer	Cincinnati Christian
13795	Computer	Cincinnati Christian
15132	Printer	Cincinnati Christian
16351	Computer	Cincinnati Christian
16606	Printer	Cincinnati Christian
16953	Printer	Cincinnati Christian
17167	Laptop	Cincinnati Christian
17168	Laptop	Cincinnati Christian
17169	Laptop	Cincinnati Christian
17170	Laptop	Cincinnati Christian
17171	Laptop	Cincinnati Christian
17173	Laptop	Cincinnati Christian
17174	Laptop	Cincinnati Christian
17178	Laptop	Cincinnati Christian
17179	Laptop	Cincinnati Christian
17276	Computer	Cincinnati Christian
17918	Computer	Cincinnati Christian
17929	Computer	Cincinnati Christian
18884	Computer	Cincinnati Christian
18885	Computer	Cincinnati Christian
18886	Computer	Cincinnati Christian
18887	Computer	Cincinnati Christian
18888	Computer	Cincinnati Christian
18889	Computer	Cincinnati Christian
18890	Computer	Cincinnati Christian
18892	Computer	Cincinnati Christian
18893	Computer	Cincinnati Christian
18895	Computer	Cincinnati Christian
18896	Computer	Cincinnati Christian
18897	Computer	Cincinnati Christian
18899	Computer	Cincinnati Christian
18900	Computer	Cincinnati Christian
18901	Computer	Cincinnati Christian
18902	Computer	Cincinnati Christian
18903	Computer	Cincinnati Christian
18904	Computer	Cincinnati Christian
18905	Computer	Cincinnati Christian
18906	Computer	Cincinnati Christian
18907	Computer	Cincinnati Christian
18908	Computer	Cincinnati Christian
20079	Printer	Cincinnati Christian
13TNK71	Laptop	Cincinnati Christian
1Q86F41	Computer	Cincinnati Christian

4014T81	Computer	Cincinnati Christian
8VNG561	Computer	Cincinnati Christian
9LDNM71	Computer	Cincinnati Christian
CNBRJ26398	Printer	Cincinnati Christian
605INFK131547	DVD/VCR	Fairfield Educational Bldg
17207	Computer	Freshman School
11409	Port switch	High School
22553	Projector	Intermediate School
22559	Projector	Central Elementary
22558	Projector	Central Elementary
23480	Ipad	Special Services

E. Recommend approval to authorize the Treasurer to pay invoices against the following purchase orders that have not been processed in accordance with Section 5705.41(D):

1. Purchase order #3203770 – Croswell of Williamsburg, LLC - \$3,391.68
2. Purchase order #3204309 – Charter Bus Service - \$3,795.00

SECOND – Seconded by Mr. Nuss  
Public comments: None  
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

#### COMMITTEE REPORTS

A. Butler Tech – Dan Murray  
Mr. Murray stated that Edgewood School District now has a representative on the Butler Tech Board of Education.

Graduation Ceremony for D. Russell Lee is scheduled May 20<sup>th</sup> at the Cintas Center.

Mr. Murray is going to represent Butler Tech at the National School Board Association Meeting this weekend in Boston.

B. Fairfield Planning Commission – Mark Morris – No report

#### ANNOUNCEMENTS

April 20, 2012 – Autism Awareness Dinner, 6:30 PM, FHS Cafeteria

April 20-21, 2012 – “Wizard of Oz,” 7:30 PM, FHS PAC

April 22, 2012 – “Wizard of Oz,” 2:00 PM, FHS PAC

April 25-27, 2012 – “Wizard of Oz,” 7:30 PM, FHS PAC

April 28, 2012 – Prom and Afterprom

May 2, 2012 – “Cabaret – A Night of Show Choir,” 5:30 PM, Oscar Event Center

May 3, 2012 – Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

May 10, 2012 – Celebrating Education in Fairfield – Dr. O'dell Owens, 7:00 PM, FHS PAC

**BOARD MEMBER COMMENTS**

Mrs. Shorter

She expressed her condolences to the family of Chelsea Johnson.

Mr. Murray

He congratulated the retirees that were present.  
He wished Matt Wissman the best.

Mr. Kearns

He congratulated the retirees.  
He wished Matt Wissman well.

Dr. Morris

He calculated that 1200 years of collective experience will be walking out the door with this year's retirees. He thanked all of them and let them know that they will be missed.

Mr. Nuss

He congratulated the boys' basketball team for making it to the Final Four. He is proud to be a part of this community.

**12-40 EXECUTIVE SESSION**

MOTION – Moved by Mr. Murray to recess to Executive Session at 7:22 pm to discuss the following:

- The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
- Purchase or Sale of Real Estate 121.22 (G) (2)
- Court Action 121.22 (G) (3) – Pending or Imminent Litigation
- Collective Bargaining 121.22 (G) (4)

SECOND – Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 8:44 pm.

12-41 ADJOURNMENT

MOTION – Moved by Mr. Nuss to adjourn the meeting.

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 8:46 pm by the President, Mr. Kearns.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

\_\_\_\_\_  
Treasurer